

## Risk Assessment guidance for a visit to Bolton Abbey involving children

It is the responsibility of a school or college representative to carry out a specific risk assessment for any organised visit.

Please undertake a pre-visit checklist and briefing for the children on safety aspects including any allergies, disabilities, covering of cuts etc. that may be relevant. Please make sure that children have appropriate clothing for the day and that they do not bring items onto the estate, including litter that may be harmful to livestock. Please ensure the correct ratio of children to assistants/supervisors.

The estate has undertaken its own risk assessment, and carefully briefed all the staff involved about necessary safety measures and risk reduction.

<b>HAZARD or ACTIVITY ON THE SITE</b>	<b>RISKS ASSOCIATED WITH THE HAZARDS</b>	<b>Potential to cause harm</b>	<b>CONTROLS ALREADY IN PLACE AND ACTION REQUIRED BY VISITORS</b>
Alighting from coaches	Slipping, tripping, falling, injury from other vehicles	High	Supervisors should adhere to instructions provided by event organisers to use designated coach drop off points. A serious accident could occur should instructions provided not be adhered to.
Running children	Slipping, tripping, falling	Low	Children must be adequately supervised and instructed not to run on the site.
Wet grass	Slipping, falling, sprains	Low	Supervisors and children should be aware of the possibility of wet grass and take adequate precautions against slipping and falling.
Road and path edgings	Slipping, tripping, falling	Low	Supervisors and children should take care at road and path edges to avoid tripping and falling.
Uneven road surface	Slipping, tripping, falling	Low	Supervisors and children should take care when walking on uneven tracks to avoid tripping and falling.
Climbing of objects (children)	Slipping, tripping, falling	High	Children must be adequately supervised and instructed not to climb walls, gates and other objects on the site.
Bees, wasps and insects	Stings	Low	These are natural inhabitants of the countryside. Bees & wasps pose no risk unless provoked.



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Infection	Various	Low	Supervisors should be aware that there is always a risk from infection in any environment. The countryside and agricultural establishments are no exception. Supervisors should ensure that they and children in their care wash their hands before handling food and drink. It is advisable to ensure that any existing cuts and abrasions are protected by a dressing.
Straying into prohibited areas	Unidentified hazards	Low	Supervisors should ensure that children are instructed not to go beyond the designated areas
Buildings	Unstable floors/walls/falling debris	Low	The Estate ensures the structural integrity of all buildings that children are allowed to enter.
Water	Falling in the water Worst outcome - drowning	Low	Supervisors must keep the children on the footpath and well away from the waters edge. Ensure adequate supervision of children at all times.
Stepping Stones	Falling in the water. Worst outcome - drowning	Medium	Supervisors must decide whether it is safe to cross the river at the stepping stones on the day of visit. The recommended method of crossing is the wooden bridge but the stepping stones can be used at the group's discretion. Supervisors to be aware that the river can rise and fall quickly due to it being a spate river and the force of the water can loosen the stones causing them to wobble.
Crossing the public highway	Being hit by a car – worst outcome fatal injury	Low	Supervisors must ensure children are supervised at all times when crossing the public highway.
Machinery	Trapping	High	Supervisors should ensure that



	abrasion, injury		they and children in their care do not touch any machinery, comply with any safety notices and observe the restriction of any barriers that may be in place.
Electrical equipment	Fire, electrocution	High	Electrical installations and appliances are tested and inspected at the required intervals by the Contractor supplying them. Visitors should not touch or interfere with electrical equipment.

